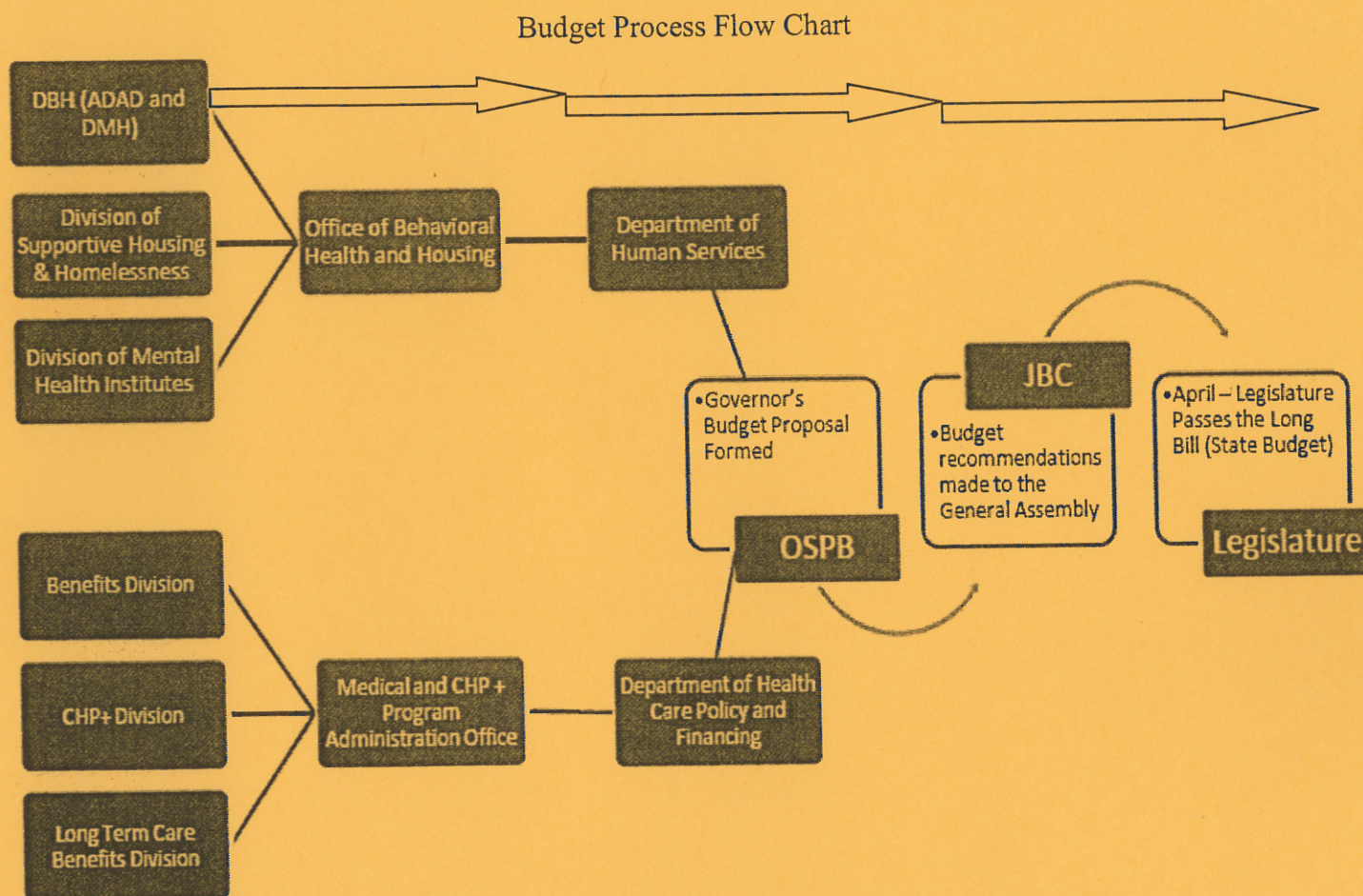


## Office of State Planning and Budget

The primary role of the Office of State Planning and Budgeting (OSPB) is to provide the Governor with timely and complete information and recommendations so he can make sound public policy and budget decisions.

This role is carried out through eight core functions:

- Developing reliable revenue estimates;
- Developing a defensible budget within revenue constraints;
- Developing proposals for new legislation;
- Tracking legislation and monitoring the legislative budget process;
- Advocating for the Governor's priorities and addressing issues of concern;
- Monitoring budget implementation, anticipating issues, and developing solutions;
- Providing accurate and concise public information;
- Operating efficiently as an office.



Department budget requests and proposed legislation are key components of the Governor's Budget Request. On November 1, the Governor and the Director of the Office of State Planning and Budgeting (OSPB) submit the Budget Request to the Joint Budget Committee (JBC). The Governor's final Budget Request, including proposed legislation, is presented to the full General Assembly in the State of the State message in January. To create this budget in accordance with the Governor's goals and objectives, the various state departments are required to submit specific components to ensure consistency, usability, and comprehensiveness.